

CHEPSTOW TOWN COUNCIL

**The Gatehouse, High Street, Chepstow NP16 5LH
Tel. 01291 626370 Email: admin@chepstow.co.uk**

3rd September 2026

Dear Councillor

You are hereby summoned to attend the Ordinary meeting of the **Environment and Amenities Committee** of Chepstow Town Council to be held in the Council Chamber and via Zoom remote meetings on **Wednesday 9th September 2026 at 7.00pm**, for the purpose of transacting the following business:

To join via zoom: <https://zoom.us/j/7344109571>

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Yours faithfully,



Lucy James
TOWN CLERK

AGENDA

14. Apologies

15. Declarations of Interest in Items on the Agenda.

To receive Declarations of Interest ([flowchart](#) and [form](#) attached). *Form to be completed and returned to the office.* Interests may also be declared at any point in the meeting if the need arises.

16. To Suspend Standing Orders

a) Public Open Forum (15 minutes at the discretion of the Chair)

Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

17. Minutes

To approve the [Minutes of Environment and Amenities Committee meeting held on Wednesday, 3rd June 2026](#).

18. Matters Arising

To receive [Matters Arising](#) not detailed in the Projects Report, for information only.

19. Projects Report

To receive the [Environment & Amenities Projects Report](#) and consider any recommendations/next steps.

19.1 Nurturing Nature

Thornwell Growing Space

To receive a verbal update from Cllr M Griffiths. following a meeting held on 7th September 2026.

19.2 Asset Management

a) Public Toilets

To note progress report for public toilet improvements as detailed in projects report.

20. Biodiversity

20.1 Solar Panels

To consider suggestion from Gwent Energy for solar panels on Old Library which came from the suggestion box at Chepstow Show. CP&EO to review if grant opportunities are available.

20.2 Biodiversity Action Plan

To note Cllrs T Griffiths and L Daly have met to discuss priorities and improvements to the Biodiversity Action Plan, notes have been provided to CP&EO who will update the document.

20.3 Climate & Nature Emergency film

a) To consider attendance at a Climate & Nature Emergency film showing at 7.30pm – 9.30pm on 22nd September 2026, at Sedbury Village Hall. The organiser has reserved 2 tickets for Chepstow Town Council.

b) To consider hosting a public film screening at The Drill Hall of the film '[Peoples Emergency Briefing](#)' following a [request](#) from Chepstow U3A.

21. Events

21.1 Gwyl Hwyl Cas-gwent 2026

To receive feedback from the event to identify learning and inform future events.

[Online Feedback form](#) / [emails](#)

21.2 Christmas Light Switch on

To consider arrangements for the annual Christmas Light Switch On event.

21.3 Magical world of reading

To consider provision of a reading project for children in Summer 2027, at The Drill Hall. Chepstow Bookshop have donated the excess books from the 2026 project for this.

22. Summer floral displays

a) To consider [ideas](#) for future summer watering of the floral displays.

b) To review summer 2026 floral displays and consider colour scheme for summer 2026/2027.

23. Keep Chepstow Tidy

To note that litter picks undertaken by Keep Chepstow Tidy are now covered by Chepstow Town Council insurance.

24. Bulwark toilets

To receive an update by Cllrs D Rooke and/or M Perkins on progress to date.

25. Correspondence

To consider correspondence received from:

a) A resident - [an additional dog bin at Woolpitch Wood.](#)

b) Monmouthshire County Council – [Feedback about Dog Bins in The Dell](#)

26. Markets

26.1 To note renewal of the annual High Street Trading Consent at a cost of £521.00 (*LGA 1972, s144*).

27. Items for Next Meeting

28. Date of Next Meeting

To confirm arrangements for the next meeting of the Environment and Amenities Committee on 11th November 2026