

CHEPSTOW TOWN COUNCIL

The Gatehouse, High Street, Chepstow
Tel. 01291 626370 Email: admin@chepstow.co.uk

3rd July 2026

Dear Councillor

You are hereby summoned to attend the ordinary meeting of the **Drill Hall Committee** of Chepstow Town Council to be held in the **Council Chamber** and via Zoom remote meetings <https://zoom.us/j/7344109571> on **Wednesday, 8th July 2026 at 7pm** for the purpose of transacting the following business:

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Members of the public are invited to address the Town Council during the 15 minutes prior to the commencement of business.

Yours faithfully



Lucy James
TOWN CLERK

71. Apologies

To receive apologies for absence.

72. Declarations of Interest in Items on the Agenda

To receive Declarations of Interest ([flowchart](#) and [form](#) attached). *Form to be completed and returned to the office.* Interests may also be declared at any point in the meeting if the need arises.

73. Minutes

To approve the draft [Minutes of the Drill Hall Committee meeting held on 29th April 2026](#).

74. Matters Arising

To receive a verbal report on matters arising from the minutes, for information only.

75. Finance

- a) To [review the financial position of the Drill Hall for the year ending 31st March 2026](#).
- b) To [receive the first quarter \(April – June 2026\) accounts](#).
- c) To [review the profit and loss for the financial year to date detailing all events](#).
- d) To [consider the report detailing replacement of the lighting dimmer controller unit](#).

76. Operational Matters

To receive verbal/written updates from the Clerk and, if appropriate, to agree any recommendations/next steps:

76.1 Booking Form and Terms and Conditions of Hire – *verbal*

76.2 Private Hires – [report from Cllr M Griffiths](#)

76.3 Advance bookings - *verbal*

76.4 Future programming - *verbal*

77. Future Management of the Drill Hall – deferred from 29.4.26

To consider the [proposal from Cllr M Perkins](#) that the Committee recommends to Full Council the exploration of options for initiating a broader community consultation on alternative management models of the Drill Hall.

78. Items for next meeting

79. Date of Next Meeting

The next meeting of the Drill Hall Committee will be held on 14th October 2026.