

16th February 2023

Dear Councillors

You are hereby summoned to attend an ordinary meeting of the Planning and Administration Committee of Chepstow Town Council to be held in the Council Chamber and online via Zoom <https://zoom.us/j/7344109571>, on Wednesday, 22nd February 2023 at 6.15pm, for the purpose of transacting the following business.

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Yours faithfully



Lucy Allen
Town Clerk

AGENDA

- 90. Apologies**
- 91. Declaration of interest in items on the agenda**
[Declarations of Interest form attached](#) for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.
- 92. To Suspend Standing Orders**
a) Public Open Forum (15 minutes at the discretion of the Chair)
Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.
- 93. Minutes**
To approve the [minutes of the Planning and Administration Committee](#) meeting held on the 8th February 2022.
- 94. Matters Arising**
To report matters arising from the minutes, not on the agenda: for information only.
- 95. Monmouthshire County Council Planning Decisions**
To note the following decisions of Monmouthshire County Council:
(A=Approved/D=Declined/W=Withdrawn) (E=Endorsed CTC decision/C=Contrary to CTC decision):
- | | | |
|---|---|---|
| A | Silhouette Dance Club (former Library), Upper Nelson Street | |
| A | 11 Hughes Crescent | E |
| D | Chepstow Rfc, Burnt Barn Road, Bulwark | E |
- 96. Planning Applications**
To consider the following planning applications:
- [DM/2023/00201](#) - The Berkeley Centre, Station Road, Chepstow (Chepstow Castle)
Conversion of offices to one two storey dwelling and two flats
- [DM/2023/00209](#) - 25 Beech Grove, Chepstow (Larkfield)
Remove rear Conservatory and build rear single storey extension.
Two gable pitch roofs over front bay windows (2 off), porch.

97. Correspondence

a. Monmouthshire County Council – Planning Enforcement

To note the new and decided planning Enforcement cases for January – confidential.

b. Planning Aid Wales / One Voice Wales online training event - 22 MARCH 2023

To consider attendance at [‘The Value of Planning and how it positively impacts our Welsh Communities’](#) event on Wednesday, 22nd March 2023, 10am at a cost of £40 per delegate

98. Date of Next Meeting

To confirm that the next meeting of the Planning and Administrative Committee of Chepstow Town Council will be on 8th March 2023 at 6.15pm in the Council Chamber and remotely via Zoom.