

CHEPSTOW TOWN COUNCIL
The Gatehouse, High Street, Chepstow NP16 5LH
Tel. 01291 626370 Email admin@chepstow.co.uk

9th May 2023

Dear Councillors

You are hereby summoned to attend an ordinary meeting of the Planning and Administration Committee of Chepstow Town Council to be held online via Zoom <https://zoom.us/j/7344109571>, on Wednesday, 17th May 2023 at 5.30pm, for the purpose of transacting the following business.

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Yours faithfully



Lucy Allen
Town Clerk

AGENDA

118. Apologies

119. Declaration of interest in items on the agenda

[Declarations of Interest form attached](#) for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.

120. To Suspend Standing Orders

a) Public Open Forum (15 minutes at the discretion of the Chair)

Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

121. Minutes

To approve the [minutes of the Planning and Administration Committee](#) meeting held on the 12th April 2023.

122. Matters Arising

To report matters arising from the minutes, not on the agenda: for information only.

123. Monmouthshire County Council Planning Decisions

To note the following decisions of Monmouthshire County Council:

(A=Approved/D=Declined/W=Withdrawn) (E=Endorsed CTC decision/C=Contrary to CTC decision):

W	Larkfield Petrol Filling Station, Newport Road, Chepstow	
A	18A The Back, Chepstow	E
A	15 Bayfield Wood Close, Bayfield, Chepstow	E
A	2 The Mount, Mount Way, Chepstow	E
A	2 The Mount, Mount Way, Chepstow	E

124. Planning Applications

To consider the following planning applications:

[DM/2023/00455](#) - 43 Western Avenue, Bulwark, Chepstow (Bulwark)

To build a single storey timber frame extension to the house with a flat roof

[DM/2022/01666](#) - Mabey Bridge, Station Road, Chepstow (Chepstow Castle)

Removal of condition 2a for planning decision DC/2014/01290. (Extend the period for the submission of reserved matters)

125. Correspondence

a. Monmouthshire County Council – Planning Enforcement

To note the new and decided planning Enforcement cases for March and April – confidential.

b. Correspondence from tenant at Old Library Memorial Hall

To consider and, if appropriate, approve the [request](#) from the tenant at the Old Library Memorial Hall to make internal alternations.

c. Planning Aid Wales

To note the [training sessions](#) available from Planning Aid Wales.

126. Date of Next Meeting

To confirm that the next meeting of the Planning and Administrative Committee of Chepstow Town Council will be on 24th May 2023 at 6.15pm in the Council Chamber and remotely via Zoom.