

8th September 2023

Dear Councillors

You are hereby summoned to attend an ordinary meeting of the Planning and Administration Committee of Chepstow Town Council to be held in the Council Chamber and online via Zoom <https://zoom.us/j/7344109571>, on Wednesday, 13th September 2023 at 6.15pm, for the purpose of transacting the following business.

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Yours faithfully



Lucy Allen
Town Clerk

AGENDA

- 38. Apologies**
- 39. Declaration of interest in items on the agenda**
[Declarations of Interest form attached](#) for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.
- 40. To Suspend Standing Orders**
a) Public Open Forum (15 minutes at the discretion of the Chair)
Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.
- 41. Minutes**
To approve the [minutes of the Planning and Administration Committee meeting](#) held on the 26th July 2023.
- 42. Matters Arising**
To report matters arising from the minutes, not on the agenda: for information only.
- 43. Monmouthshire County Council Planning Decisions**
To note the following decisions of Monmouthshire County Council:
(A=Approved/D=Declined/W=Withdrawn) (E=Endorsed CTC decision/C=Contrary to CTC decision):
- | | | |
|---|---|---|
| A | 2 Little Hervells Court, Chepstow | C |
| A | 17 Fairfield Road, Bulwark, Chepstow | E |
| A | 2 Bank Street, Chepstow | E |
| A | 3 James Stephens Way, Thornwell, Chepstow | E |
- 44. Planning Applications**
To consider the following planning applications:
[DM/2023/01096](#) - Larkfield Petrol Filling Station, Newport Road (Mount Pleasant)
Advertisement Consent. Forecourt Canopy Fascia, 5.5m high PID (Price Identity) Sign and Illuminated 'Blade' Signs

45. Record of planning observations submitted during summer recess under delegated powers:

DM/2023/00999 - Select Clothes, 24-25 High Street

Installation of 2 no air-conditioning units with lidded acoustic enclosure, and associated pipework.

Chepstow Town Council recommends approval.

DM/2023/01050 - The Old Tractor Barn, High Beech Farm, High Beech Lane

Replacement of first floor bedroom doors with UPVC window unit of same dimensions.

Chepstow Town Council recommends approval.

DM/2023/01074 - Marks & Spencer, Thomas Street

Works to car park including the installation of four electric vehicle charging bays with their own dedicated charging unit and associated lighting and electrical equipment

Chepstow Town Council recommends approval.

DM/2023/01093 - The Boat Inn, The Back

Retention of existing marquee erected on the riverbank in the autumn of 2020 in conformity with the then existing Covid pandemic operating requirements applicable to clubs and restaurants

Chepstow Town Council recommends approval.

DM/2023/00656 – 55 Green Street

Extension and alterations with associated works including new parking space.

Chepstow Town Council recommends approval subject to the provisions as set by the Archaeological Trust being adhered to.

DM/2023/00967 - The Hay Barn, High Beech Lane

Proposed Air Source Heat Pump on North Elevation and Solar Panels on South Elevation

Chepstow Town Council recommends approval conditional on the concerns of the Heritage Officer being addressed.

46. Date of Next Meeting

To confirm that the next meeting of the Planning and Administrative Committee of Chepstow Town Council will be on 27th September 2023 at 6.15pm in the Council Chamber and remotely via Zoom.