

8th December 2023

Dear Councillors

You are hereby summoned to attend an ordinary meeting of the Planning and Administration Committee of Chepstow Town Council to be held in the Council Chamber and online via Zoom <https://zoom.us/j/7344109571>, on Wednesday, 13th December 2023 at 6.15pm, for the purpose of transacting the following business.

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Yours faithfully



Lucy Allen
Town Clerk

AGENDA

83. Apologies

84. Declaration of interest in items on the agenda

[Declarations of Interest form attached](#) for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.

85. To Suspend Standing Orders

a) Public Open Forum (15 minutes at the discretion of the Chair)

Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

86. Minutes

To approve the [minutes of the Planning and Administration Committee meeting](#) held on the 22nd November 2023.

87. Matters Arising

To report matters arising from the minutes, not on the agenda: for information only.

88. Monmouthshire County Council Planning Decisions

To note the following decisions of Monmouthshire County Council:

(A=Approved/D=Declined/W=Withdrawn) (E=Endorsed CTC decision/C=Contrary to CTC decision):

A	34 Moor Street, Chepstow	E
A	Marlborough House, Welsh Street, Chepstow	E

89. Planning Applications

To consider the following planning applications:

[DM/2023/01562](#) - Play Area, Castle Dell, Welsh Street, Chepstow

Planning Permission. Replacement and relocation of the existing children's play area at Castle Dell. The current play area has been in situ for a period in excess of 50 years and the southern boundary fence abuts a section of the historic Chepstow Town Wall, which is a Scheduled Ancient Monument. It is proposed to remove all of the existing items of play equipment and slightly

relocate the boundary of the play area to the north, away from the Town Wall. In addition, it is proposed to install additional items of equipment between the relocated play area and the water fountain on site and to install an elevated bank slide from the top level of the site down to the lower footpath leading to Chepstow Castle.

90. Correspondence

a. Monmouthshire County Council

To note Chepstow Town Council's response regarding STR036 – Application for a Street Trading Consent at Bulwark Industrial Estate:

Chepstow Town Council does not have any objections to this application, subject to there being written consent from the landowner.

91. Delegation of Powers - Christmas Recess

To delegate authority to the Clerk, in consultation with the Chair and Deputy Chair of the Planning and Administration Committee, to deal with any urgent business arising over the Christmas recess. (Decisions made under delegated powers to be reported to the next meeting).

92. Date of Next Meeting

To confirm arrangements for the next meeting of the Planning and Administrative Committee of Chepstow Town Council on 10th January 2024 at 6.15pm.